

**MARANATHA CHRISTIAN ACADEMY  
CARE CLUB PROGRAM  
2009-2010 FINANCIAL POLICY  
GRADES PRE-KINDERGARTEN THROUGH SIX**

**REGISTRATION**

A non-refundable registration fee of \$25.00 per family must accompany the completed registration and payment agreement form. Occasional users do not pay the registration fee or submit the registration form. The registration form is due by Friday, August 14, 2009; late registrations will be accepted based on availability.

**GENERAL FINANCIAL POLICY**

**LONG-TERM FEE SCHEDULE**

**2:45 – 5:30 p.m.**

<b>ONE DAY PER WEEK</b>	<b>TWO DAYS PER WEEK</b>	<b>THREE DAYS PER WEEK</b>	<b>FOUR DAYS PER WEEK</b>	<b>FIVE DAYS PER WEEK</b>
\$405.00	\$810.00	\$1213.00	\$1,617.00	\$1,966.00

**SHORT-TERM FEE SCHEDULE**

**2:45 - 4:00 p.m.**

<b>ONE DAY PER WEEK</b>	<b>TWO DAYS PER WEEK</b>	<b>THREE DAYS PER WEEK</b>	<b>FOUR DAYS PER WEEK</b>	<b>FIVE DAYS PER WEEK</b>
\$203.00	\$405.00	\$607.00	\$809.00	\$983.00

- No refunds or prorated fee reductions are given for absences due to illness, vacation, or days school is not in session.
- There are no ministerial or multiple child family discounts.
- CARE Club must receive a 30-day, written notice of withdrawal from the program. Notice of less than 30 days will require full payment for the following month.
- Students applying for the CARE Club program must be registered as an MCA student and have all necessary registration forms and emergency information on file before being accepted into the program.
- Occasional users may participate in after school CARE Club program at the rate of \$7.00 from 2:45 - 4:00 p.m. or \$14.00 from 2:45 – 5:30 p.m.
- All occasional users will be billed monthly through FACTS or the monthly MCA miscellaneous fee statement for families not enrolled in FACTS.
- Students must be signed out by a parent. If there is a student who drives they must have a written release to pick up their sibling. They must leave campus immediately upon being signed out of CARE Club.

**LATE PICK-UP PENALTY**

The fee for late pick-ups (after 5:30 p.m.) accrues at \$5.00 per child for every 5 minutes of supervision. (Beginning at 5:31 p.m., the fee is \$5.00; at 5:36 p.m., the fee is \$10.00; and so on). The fee will be billed monthly through FACTS or the monthly MCA incidental fee statement for families not enrolled in FACTS.

- Children not picked up by 6 p.m. may be reported to the police.
- In the case of an accident or emergency resulting in a late pick up, the CARE Club director or teacher must be notified. Appropriate arrangements will be made and the late fee may be waived.

**NON-REGISTERED STUDENTS**

Students remaining in the school after 3:00 p.m. will be checked into CARE Club. Fees for late pick-ups (after 3:00 p.m.) accrue at \$5.00 per child for the first 5 minutes of supervision. After 5 minutes they are considered an occasional user and will be charged accordingly. The fee will be billed monthly through FACTS or the monthly MCA miscellaneous fee statement for families not enrolled in FACTS.