

May 2009

Dear MCA Parents,

We are planning and preparing for the 2009-2010 school year. Please complete the enclosed forms for each student in your family and return in the enclosed pre-addressed envelope by **July 15, 2009**. Your student cannot attend classes at Maranatha if these forms are not on file. All forms are also available on the school website, click on [MCA Parents](#).

□ **Pupil immunization records (current immunization information)**

This form must be on file for each student prior to the first day of school. Students without complete immunization records will not be allowed to attend school beginning **Friday, September 11, 2009**. Parents may get a legal exemption from immunizations for medical reasons or conscientiously held beliefs. Notarized conscientious objection forms must also be on file prior to the first day of school. **An updated form is required only for re-enrolled students with updates to their immunization records such as those entering Grades Pre-K, K, and 7. An updated form is required for **all new** students entering Maranatha.**

□ **K – 12 Student health survey (required for each K – 12 student)** must be completed by parents for each K – 12 student. Please read the instructions at the top of the form.

□ **Physical Examination and Health History form** must be completed by your health care provider and is required for re-enrolled students in Grades K, 3, 7, and 10. **An updated form is required for all new students entering Maranatha.**

□ **Pre-Kindergarten *Attention Parents!*** All forms must be completed, both front and back, for each pre-kindergarten student. Please follow the green checklist provided and return by **July 15**.

NOTE: Sports Qualifying Physical Exam form (SQPE) is required for all students in Grades 7-12 participating in any sport and must be on file prior to tryouts! SQPE forms are valid for three years from the date of the physical. Make certain your student's SQPE form is valid for the entire 2009-2010 school year. The SQPE form is available in the athletic department or on the school website, click on [Athletics](#).

NOTE: MCA's Authorization for Administration of Medication at School form must accompany all medications (prescription and non-prescription) administered at school. This form must be signed by both a parent and a health care provider every school year and must be on file at the school during the time the medication is being administered. This form is also available on the school website, click on [MCA Parents](#).

Thank you in advance for your prompt attention in completing these forms. We look forward to working with your student(s). If you have any questions or concerns related to completing these forms, please feel free to call and leave us a voicemail message. Kathy Guttormson, north campus RN can be reached at (763) 315-7295+VM ext.7443.

In His service,

Kathryn L. Guttormson, RN
School-wide Health Associate